

**YOUR HIGHER & DEGREE**

# apprenticeship



**TIMELINE**



	Find An Apprenticeship	Employers	Media
September - December	<ul style="list-style-type: none"> <li>Register on Find an apprenticeship</li> <li>Look at the different types of jobs available and make a note of any closing dates</li> <li>Set up your 'saved searches' so that you receive alerts via email</li> </ul>	<ul style="list-style-type: none"> <li>Research employers that interest you</li> <li>Visit the careers section on their website</li> <li>Register on their site to be kept informed of any new job opportunities</li> </ul>	<ul style="list-style-type: none"> <li>Follow @apprenticeships on twitter and Facebook</li> <li>Visit #apprenticeships and follow companies that interest you</li> <li>Spring clean your social media and ensure your security settings are in place</li> </ul>
January - April	<ul style="list-style-type: none"> <li>Prepare your application. You can use a lot from your UCAS personal statement</li> <li>Look out for local events as part of National Apprenticeship Week in March 2017</li> <li>Start applying for apprenticeships. Make sure you ask a parent or teacher to read your application before you submit</li> </ul>	<ul style="list-style-type: none"> <li>Attend open days and evenings with employers that you are interested in</li> <li>Tell your friends, family and teachers about the type of apprenticeships you are interested in</li> <li>Contact employers and ask them for work shadowing/experience to build your CV</li> </ul>	<ul style="list-style-type: none"> <li>Visit @apprenticeships on twitter, Instagram and YouTube. Hear from real apprentices</li> <li>Set up a LinkedIn profile and use it to network with employers</li> <li>Look out for employers launching their new vacancies as part of National Apprenticeship Week in March 2017</li> </ul>
May - July	<ul style="list-style-type: none"> <li>Ask your parents and teachers for help to prepare for interviews</li> <li>Update your 'saved searches' on Find an apprenticeship</li> <li>Keep searching and applying for different vacancies, more are added all the time</li> </ul>	<ul style="list-style-type: none"> <li>Check employers' websites for open events and new vacancies</li> <li>Visit employers' websites and research their products and services before your interview</li> <li>Find out more about the employers' sector to improve your background knowledge</li> </ul>	<ul style="list-style-type: none"> <li>RT tweets that you are interested in</li> <li>Watch our webinar on 'How to prepare for your apprenticeship interview'</li> <li>Keep your accounts active and up to date with your latest activities e.g. work experience</li> </ul>

**FIND OUT MORE**

[www.amazingapprenticeships.com](http://www.amazingapprenticeships.com) | [www.gov.uk/apply-apprenticeship](http://www.gov.uk/apply-apprenticeship)

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